

Charity registration number SC013582 (Scotland)

Company registration number SC094162 (Scotland)

Alcohol & Drugs Action

Annual report and financial statements

for the year ended 31 March 2025

Alcohol & Drugs Action

Legal and administrative information

Directors	Dr Ruby Watt Elaine Mottram Mark Whittington Alan Chalmers Julie Fletcher Andrea Fraser Scott MacPherson Callum Brown Satyavada Mitra	(Appointed 1 August 2024) (Appointed 1 December 2024)
Chief Executive	Fraser Hoggan	
Charity number (Scotland)	SC013582	
Company number	SC094162	
Registered office	7 Hadden Street Aberdeen AB11 6NU	
Auditor	Henderson Loggie LLP Level 5 The Stamp Office 10-14 Waterloo Place Edinburgh EH1 3EG	
Bankers	Bank of Scotland 48 Upperkirkgate Aberdeen AB10 1BA	
Solicitors	Blackadders LLP 6 Bon Accord Square Aberdeen AB11 6XU Just Employment Law 6 Eagle Street Glasgow G4 9XA	

Alcohol & Drugs Action

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Alcohol & Drugs Action

Directors' report

for the year ended 31 March 2025

The directors present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charitable company's governing document, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

Objectives and activities

The company's objectives are to relieve the needs of persons affected by problems relating to drug and alcohol use and in furtherance of this to:

i) develop and provide a city centre counselling and advice centre for drug and alcohol users, their friends and relatives in the city of Aberdeen and elsewhere.

ii) develop an information resource in the field of drug and alcohol use.

iii) develop training for professionals and volunteers in conjunction with agencies seeking to support drug users and their families.

iv) provide a consultative service to community projects, residential establishments, professionals and volunteers.

v) co-operate in the development of a common approach to the problem of drug use through liaison with relevant bodies.

vi) facilitate the development of community responses through the promotion of local awareness of alcohol and drug use.

Our operational delivery plan

ADA's strategy has been devised with a long-term view covering the next ten years. Clearly context and circumstance can change rapidly and especially in the field of substance use. ADA recognises the need for flexibility and to be able to react to changes out with its control. To that end, our Operational Delivery Plan focuses on delivering on the short to medium term as well as longer term strategic objectives. It will deliver in a Specific, Measurable, Achievable, Realistic and Timebound (SMART) framework in line with the timelines of its current contracts, local planning priorities and national strategy. Progress towards each of the key Strategic Outcomes identified will be assessed by the Delivery Plan.

In our last report, we stated that the process of reviewing strategy with the intention of producing a new 10-year plan had commenced; the June board approved the draft document which is now complete and available from our website. The new strategy draws on contributions from staff, volunteers and those engaged with our services. It seeks to be both reflective and forward looking by strengthening the voice of lived experience through the establishment of a Service Involvement and Improvement Group (SIIG) with direct regular communication via Senior Management Team to the Board.

ADA has, for over 35 years, made a significant contribution to the development and delivery of services to substance users, their friends, and families in the Grampian area. This includes those affected by illicit drugs, over the counter prescribed medication, alcohol, and the increasingly widely available range of drugs that are sold via the internet. In addition to the delivery of direct services locally the organization has expertise that means we are also regularly invited to contribute to national working groups and present at conferences.

Alcohol & Drugs Action

Directors' report (continued)

for the year ended 31 March 2025

Staffing

The multi-disciplinary staff team has a wide range of skills and expertise requisite to the delivery of services provided and effectively meet the complex needs of service users. This includes social work, nursing, mental health, community learning, counselling and lived experience. As well as our main base in Hadden Street, Aberdeen, we continue to use additional space at Waterloo Quay (now renamed the Lime Reserve) in the city; the purpose of the let is to allow for the expansion of Recovery Services (Group work) and new Project activities such as the Residential Rehab Support Project (RRSP), alongside more staff office space, interview space, and allowing access for all ADA Staff to other amenities available on-site such as Conference Meeting area, Gym and Café. ADA now also has access to interview space within the City's Health Village campus. We have bases in various multi-agency delivery hubs around Aberdeenshire - in Banff, Inverurie, Peterhead and Fraserburgh.

Following on from an Aberdeen University, summer Internship in 2024, which included focus groups and survey on staff wellbeing, a 'wellbeing action plan' was derived and is now being worked through along with regular staff-side meetings and reporting back to each board meeting. Various themes were identified around accommodation (working space, and arrangements), welfare (access to additional support), and changes to internal policies (supervision and support, appraisal). The action plan is designed to address specific agreed actions and has so far resulted in several positive changes including the provision of a new, and enhanced, Employee Assistance Programme (EAP).

Activities

Following the successful achievement of gaining new contracts with both Aberdeen City and Aberdeenshire councils in 2023, this year has been focused on embedding new contracted Services for both these. This has been alongside the early 2024 priority of staffing and embedding new projects that had been officially awarded in late 2023 – 'Residential Rehabilitation Support Project' (RRSP) and 'Grown Your Own Routes' (both CORRA Foundation funded). ADA's Aberdeenshire Service (new contract, year 1) officially commenced April 2023, and entailed a re-structure of staffing/location and management underway through 2023 into 2024, with some additional recruitment (completed October 2023). The Service Manager role has been put into place and filled successfully from July 2024. The new Aberdeen City contract commenced 1st December 2023 for a fixed 5-year period. This contract assimilated Children and Young People's Work in a contract that was no longer sub-divided into specific 'lots' allowing more flexibility for the organisation in planning delivery. Subsequently the ADA staffing structure was able to be re-designed to suit the needs of the contract and new project developments by including the creation of new and updated staff and management roles.

Achievements and performance

Significant activities and achievements against objectives

This year has again been a productive, successful yet challenging year, with the need to adapt with appropriate actions and pace to the relaxing of pandemic conditions. The response of our staff teams has been exemplary in looking out for the wellbeing of both clients and colleagues. The key to ADA's strategy is always to challenge and develop service innovation, incorporating best practice, and the reaction of the organization to the pandemic showed it to be successful and adaptive.

Effective from June 2024, ADA became the lead third sector agency for 'Assertive Outreach' (multidisciplinary emergency response 'hub' model) taking oversight of this initiative within Aberdeen City. This project supports high-risk clients at risk of fatal overdose and significant harm. This role has continued through into 2025, and we will shortly tender as part of a formal bidding process to continue in the role in 2026 and beyond.

ADA continues to develop and use technology where this can increase access or the efficiency of contact or information gathering. This includes the use of secure 'power apps' for both clients and staff. We have now increased our staffing resource in this area to be able to provide a better service, by enabling more responsive development and for increased resilience in this important area.

Alcohol & Drugs Action

Directors' report (continued)

for the year ended 31 March 2025

At ADA we recognise that substance problems can affect all family members: both children who are affected by parental issues, as well as parents and partners of people with a substance use problem. Our Family Support Group is a peer led group, supported by staff, with fortnightly evening meetings held at the Timmermarket (NHS clinic).

At ADA we recognise that substance problems can affect all family members: both children who are affected by parental issues, as well as parents and partners of people with a substance use problem. Our Family Support Group is a peer led group, supported by staff, with fortnightly evening meetings held at our premises in Waterloo Quay (Lime Reserve).

We continually review and adapt service responses to maximize our impact and reach our commissioned contracts which are both exacting and challenging. It remains the nature of substance use that the numbers of people with issues who could be reached and supported are at much lower levels than the underlying population (prevalence) that could benefit. Prevention, harms reduction and recovery are imprecise states that interact, evolve, and expand. ADA's services need to interact with those from our partners and other agencies, we must report to diverse stakeholders and services need to be managed within exacting budgets laid out in the contract specifications. We intend to work to secure commissioners' decisions to take up options for further years on our key contracts; and we look to actively develop additional sources of both restricted and unrestricted funds. Charities can so easily be driven off track by poor financing decisions or inadequate planning and budgeting. ADA consistently and securely plans, costs, and tracks its financial health, keeping in mind our reserves policy, holding to prudent forecasts, and reacting quickly to outturns. We aim to strengthen controls, provide effective budgeting and transparency of activities in the coming periods.

We are ready and eager to face those challenges and believe we have an appropriate management structure with the right individuals to take on these new challenges.

Investment performance

We successfully renewed contracts with both Aberdeen City and Aberdeenshire councils in 2023. Running these projects well and efficiently is a key activity for the charity. We provide regular reports to all our funders/ contract managers, and these reports have been received well.

Financial review

The surplus for the year amounted to £133,920 (2024 - surplus £77,980), after other recognised gains and losses. Excluding other recognised gains and losses, the operating surplus for the year was £136,920 (2024 - surplus £80,980).

Reserves policy

The Board confirms that on a fund by fund basis the charitable company's assets are available and adequate to fulfil its obligations.

It is the Board's policy to build cash reserves over time towards a target of sufficient cash reserves to cover a minimum of one quarter's total expenses which is budgeted to be £708,000. The year end cash at bank and in hand amounts to £712,418. This target is monitored monthly in the management accounts and at each meeting of the finance sub-committee. Through the year we have been between 90% and 110% of the target, mainly due to timing of month end and receipt of regular contract payments. There are tight controls on spend and delegated budgets and a reserves policy that is reviewed annually.

At the year end the level of unrestricted reserves amounted to £357,615 (2024 - £344,290). Of this £179,746 (2024 - £210,183) relates to tangible fixed assets and £1,404 (2024 - £681) relates to designated funds leaving £176,465 (2024 - £133,426) of free reserves which includes a pension asset of £nil (2024 - £nil).

The level of restricted reserves at the year end amounted to £440,839 (2024 - £320,244) as detailed in note 16.

Alcohol & Drugs Action

Directors' report (continued)

for the year ended 31 March 2025

Major risks

A key risk facing the organization is the tendering process for new contracts with public sector bodies. Having gained new contracts in 2023, the ongoing short- and medium-term risk management issue is to deliver the requirements of the contract within the tight financial constraints; the longer-term issue is the next commissioning cycle.

Last year we mentioned risks attached to the Covid pandemic. ADA has sought to adapt carefully as the Covid-19 regulations have been relaxed whilst learning from the different circumstances and revising ongoing operations where this is thought beneficial. COVID guidance remains under review both nationally and locally; we review our own policy in tandem to ensure compliance and gain any learning opportunities.

A heightened risk noted to the Governance Group is that of cyber security. Acknowledging this risk and its need to be addressed, relevant systems have been upgraded. However, there was a security breach in January 2025 that needed to be reported to the Police (cyber-crime team) and has been managed effectively without any undue disruption to the business. Relevant actions were taken swiftly, and the Information Commissioner was notified immediately and was subsequently satisfied that all actions had followed their best practice recommendations.

Staff retention is a risk within the third sector, given that our skilled and experienced employees have potential opportunities within statutory health/social care sector where financial rewards cannot be matched by the third sector's funding limitations. This concern is borne in mind as we tender for and negotiate new contracts.

The controls we have in place for any potential funding uncertainty include the strong relationship we have with funders and our capacity to evaluate, monitor, and report on service outcomes, forming relationships and opportunities with new funders and horizon scanning regarding changes and opportunities. The possibility in tendering for a contract in neighboring Moray region was considered but, after considering the detail and the context, declined. ADA actively considers possible new contracts that fit with our objectives and where we may enhance the experience for service users.

We engage in local and national working groups and participate in Scottish Government consultations to ensure we continue to develop these relationships. We recruit staff who are flexible to adapting to changing services and these services are reviewed regularly as part of an improvement cycle, with input from those who use our services.

Plans for future periods

Priorities for the year ahead include:

- Ensuring ADA retains and builds on standards achieved resulting in securing contracts to remain the leading provider of alcohol and drug services in the Northeast.
- ADA working with the Alcohol & Drug Partnership, will submit a significant funding grant application in support of Young People's services for Aberdeen City – tackling substance use and exploitation in conjunction with Youth Justice partners, Education and Police (late 2025).
- Continue to deliver the actions within the ADA 'Wellbeing Plan' to support positive working conditions for staff and clients across the organisation.
- Ensuring that employability prospects of those in recovery are focused upon through the Local Outcome Improvement Plan (LOIP) and it's itinerant Action Plan through linking ADA Recovery Services to planned work and improvements.
- Explore options for developing more bespoke arrangements for support and learning for family members and loved ones affected by alcohol and drug issues.
- Continue working with Government and other national partners to bring the Scottish Drug Checking Pilot Project and facilities to the Northeast of Scotland.

Alcohol & Drugs Action

Directors' report (continued)

for the year ended 31 March 2025

- ADA will continue to lead on its internal service re-design and by doing so, proactively seek to develop new responses and innovations in the context of increasing alcohol and drug harms.
- Influence the wider agenda alongside its multiagency partners to help support and deliver MAT Standards and all other national priorities designed to reduce alcohol and drug-related harms locally.
- Develop alongside our partners new opportunities to increase community in-reach and engagement in areas that are most affected by alcohol and drug harms
- Continue to develop and refine our recording processes and Case Management System tools which allows swift and timely access to data, and in turn enable better service planning through both performance and trend monitoring.
- Continue to develop innovative methods of engaging the whole population, in-person, and 'hybrid', including the launch of a new, public facing, advice focused website, social media campaigns, and working with other partners on effective communications both professionally and for the wider public.
- Continue to invest in ADA staff and volunteer training, with an in-house management training programme (currently being developed for roll-out to all management levels in 2025-26).

Structure, governance and management

Alcohol & Drugs Action is a company limited by guarantee and is governed by its Memorandum and Articles of Association. It is a registered charity.

The directors who served during the year and up to the date of signature of the financial statements were:

Dr Ruby Watt	
Elaine Mottram	
Mark Whittington	
Professor Roger Buckland	(Resigned 28 January 2025)
Valerie Ashton	(Resigned 28 January 2025)
Alan Chalmers	
Julie Fletcher	
Andrea Fraser	
Scott MacPherson	
Callum Brown	(Appointed 1 August 2024)
Satyavada Mitra	(Appointed 1 December 2024)

Recruitment and appointment of trustees

The recruitment and appointment of new directors is overseen by the Board. In considering the appointment of any new directors, the Board will actively seek nominations from individuals who can bring expertise, experience and skills, particularly where there has been an identified gap. Consideration will also be given to the diversity of the board when making appointments.

Organisational structure

The charitable company is administered by a Board of Directors who are its Trustees for the purposes of charity law. New directors must be elected unanimously by the existing directors and shall retire by rotation after a three-year period. The Board of Directors meets regularly to administer the charitable company's activities. In addition, there are two Board subgroups covering the Governance and Funding areas of the organisation respectively with each director sitting on one of these groups as well as their place on the Board. The day to day running the charitable company is the responsibility of the Chief Executive Fraser Hoggan. The Chief Executive reports to the Board on a regular basis.

Alcohol & Drugs Action

Directors' report (continued)

for the year ended 31 March 2025

Induction and training of trustees

Induction and training of directors is viewed as an ongoing process. Relevant training opportunities are brought to the attention of the Directors as required. In addition, input by staff is a means by which Board Members update on practice issues relating to the charitable company's activities.

In early 2025 a questionnaire was circulated concerning the trustees' knowledge and their understanding of the role of being a trustee. The results are now being used as the basis for planning future training.

Other matters

We are committed to review our position on staff remuneration annually, in conjunction with staff and representatives. ADA set up a Staff-side consultation group and reviewed various aspects of salary and remuneration as well as allocation of annual leave increments (dependent upon various years of service achieved). A new salary structure was agreed and a cost of living pay rise implemented early in calendar 2024. The Staff-side group continues to meet monthly and has become a regular feature of consultation and feedback to the Management team and Board.

The directors all give freely their time and expertise without any form of remuneration or other benefit in kind (2024 - £Nil) but they are reimbursed for any expenses necessarily incurred as detailed in note 9 to the financial statements.

Relationship with related parties

For details of related party balances and transactions, see note 20 of the financial statements.

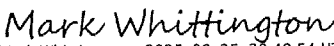
Auditor

In accordance with the company's articles, a resolution proposing that Henderson Loggie LLP be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

So far as the directors are aware there is no relevant audit information of which the charitable company's auditor is unaware and we have taken all the necessary steps that we ought to have taken as directors in order to make ourselves aware of all relevant audit information and to establish that the company's auditor is aware of that information.

The directors' report was approved by the Board of Directors.


Mark Whittington - 2025-09-25, 20:49:54 UTC

Mark Whittington
Treasurer

Date:

Alcohol & Drugs Action

Statement of directors' responsibilities

for the year ended 31 March 2025

The directors, who also act as trustees for the charitable activities of Alcohol & Drugs Action, are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements and other information included in annual reports may differ from legislation in other jurisdictions.

Alcohol & Drugs Action

Independent auditor's report

to the members and directors of Alcohol & Drugs Action

Opinion

We have audited the financial statements of Alcohol & Drugs Action (the 'charitable company') for the year ended 31 March 2025 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Directors' (who are also the Trustees of the charitable company for the purpose of charity law) use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The directors are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Alcohol & Drugs Action

Independent auditor's report (continued)

to the members and directors of Alcohol & Drugs Action

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the directors' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 requires us to report to you if, in our opinion:

- proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of directors

As explained more fully in the statement of directors' responsibilities, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the directors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below:

Alcohol & Drugs Action

Independent auditor's report (continued)

to the members and directors of Alcohol & Drugs Action

As part of our planning process:

- We enquired of management the systems and controls the charitable company has in place, the areas of the financial statements that are mostly susceptible to the risk of irregularities and fraud, and whether there was any known, suspected or alleged fraud. Management informed us that there were no instances of known, suspected or alleged fraud;
- We obtained an understanding of the legal and regulatory frameworks applicable to the charitable company. We determined that the following were most relevant: Health and safety, Care Inspectorate and OSCR requirements; Data Protection Act 2018; employment law (including payroll and pension regulations), and compliance with the UK Companies Act, Charities and Trustee Investments (Scotland) Act 2005 and the Charities Accounts Regulations 2006;
- We considered the incentives and opportunities that exist in the charitable company, including the extent of management bias, which present a potential for irregularities and fraud to be perpetrated, and tailored our risk assessment accordingly; and
- Using our knowledge of the charitable company, together with the discussions held with management at the planning stage, we formed a conclusion on the risk of misstatement due to irregularities including fraud and tailored our procedures according to this risk assessment.

The key procedures we undertook to detect irregularities including fraud during the course of the audit included:

- Inquiry of management about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing minutes of board and sub-committee meetings;
- Reviewing the charitable company's policies and procedures in relation to health and safety, and reviewing the terms and conditions included within key funding agreements;
- Reviewing correspondence and inspection reports from the Care Inspectorate;
- Challenging assumptions and judgements made by management in their significant accounting estimates, in particular the accounting of the defined benefit pension scheme, the valuation of tangible fixed assets, the valuation and recoverability of debtors, and the application of accruals and deferred income; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Owing to the inherent limitations of an audit, there is unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

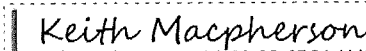
Alcohol & Drugs Action

Independent auditor's report (continued)

to the members and directors of Alcohol & Drugs Action

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.


Keith Macpherson – 2025-09-26, 07:34:44 UTC

Keith Macpherson (Senior Statutory Auditor)

For and on behalf of Henderson Loggie LLP, Statutory Auditor

Chartered Accountants

Level 5

The Stamp Office

10-14 Waterloo Place

Edinburgh

EH1 3EG

Date:

Alcohol & Drugs Action

Statement of financial activities including income and expenditure

for the year ended 31 March 2025

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
Income and endowments from:							
Donations and legacies	3	6,297	9,038	15,335	3,157	84,945	88,102
Charitable activities	4	-	2,914,219	2,914,219	-	2,694,160	2,694,160
Investments	5	12,282	-	12,282	10,748	-	10,748
Other income	6	67	6,337	6,404	276	4,481	4,757
Total income		18,646	2,929,594	2,948,240	14,181	2,783,586	2,797,767
Expenditure on:							
Charitable activities	7	2,321	2,808,999	2,811,320	1,021	2,715,766	2,716,787
Total expenditure		2,321	2,808,999	2,811,320	1,021	2,715,766	2,716,787
Net income		16,325	120,595	136,920	13,160	67,820	80,980
Other recognised gains and losses:							
Actuarial losses on defined benefit pension schemes		(3,000)	-	(3,000)	(3,000)	-	(3,000)
Net movement in funds	8	13,325	120,595	133,920	10,160	67,820	77,980
Reconciliation of funds:							
Fund balances at 1 April 2024		344,290	320,244	664,534	334,130	252,424	586,554
Fund balances at 31 March 2025		357,615	440,839	798,454	344,290	320,244	664,534

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Alcohol & Drugs Action

Balance Sheet

as at 31 March 2025

	Notes	2025 £	£	2024 £	£
Fixed assets					
Tangible assets	11		179,746		210,183
Current assets					
Debtors	12	105,729		41,245	
Cash at bank and in hand		712,418		630,031	
		818,147		671,276	
Creditors: amounts falling due within one year	13	(199,439)		(216,925)	
Net current assets			618,708		454,351
Total assets less current liabilities			798,454		664,534
Net assets excluding pension liability			798,454		664,534
Defined benefit pension liability	15		-		-
The funds of the charitable company					
Restricted income funds	16		440,839		320,244
Unrestricted funds	17		357,615		344,290
			798,454		664,534

The financial statements were approved by the directors on

Mark Whittington
Mark Whittington - 2025-09-25, 20:49:54 UTC

Mark Whittington
Treasurer

Company registration number SC094162 (Scotland)

Alcohol & Drugs Action

Statement of cash flows

for the year ended 31 March 2025

	Notes	2025 £	£	2024 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	21		70,105		(18,258)
Investing activities					
Purchase of tangible fixed assets		-		(48,744)	
Investment income received		12,282		10,748	
Net cash generated from/(used in) investing activities			12,282		(37,996)
Net cash generated from financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			82,387		(56,254)
Cash and cash equivalents at beginning of year			630,031		686,285
Cash and cash equivalents at end of year			<u>712,418</u>		<u>630,031</u>

1 Accounting policies

Status of company and liability of members

On the winding up of the charitable company every member has undertaken to contribute to the assets of the charitable company for the payment of the debts and liabilities and of the cost of winding up of the charitable company, such amount as may be required not exceeding five pounds. If the winding up occurs within one year of a member ceasing to be a member then the above applies for the debts and liabilities of the charitable company contracted for before he ceased to be a member.

Charity information

Alcohol & Drugs Action is a company limited by guarantee incorporated in Scotland. The registered office is 7 Hadden Street, Aberdeen, AB11 6NU.

1.1 Accounting convention

The financial statements are prepared under the historical cost convention as modified by the revaluation of certain fixed assets and include the results of the operations of the charitable company as indicated by the Director's report, all of which are continuing.

These financial statements have been prepared in accordance with applicable accounting standards and the Statement of Recommended Practice Accounting and Reporting by Charities, preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and comply with the Companies Act 2006, the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2005 (as amended),

The charitable company meets the definition of a public benefit entity under the FRS 102.

The financial statements are prepared in sterling, the functional currency of the Charitable company. Monetary amounts in these financial statements are rounded to the nearest £1.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The financial statements have been prepared on a going concern basis. The directors have considered relevant information, including the annual budget, forecast cash flows and the impact of subsequent events in making their assessment. The directors have also taken into consideration the potential impact on the charity of possible future scenarios arising from high inflation levels, general economic conditions, and the tendering process for future contracts. Forecast future cash flows have been prepared taking into account the future contracts and funding in place.

Based on these assessments, which cover at least 12 months from the date of approval of these financial statements, and having regard to the resources available to the charity company, the directors have concluded that there is no material uncertainty and that they can continue to adopt the going concern basis in preparing the annual report and financial statements.

1.3 Charitable funds

In the Statement of Financial Activities, funds are classified as either restricted funds or unrestricted funds, defined as follows:

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Directors.

Designated funds are unrestricted funds that have been set aside by the Directors for particular purposes.

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

1 Accounting policies (continued)

Restricted funds can only be used for particular restricted purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Transfers are made between unrestricted and restricted funds of the surplus/deficit remaining on completion of a project.

1.4 Income

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income can be measured reliably.

When income has related expenditure the income and related expenditure are reported gross in the SOFA.

Income from Charitable Activities

- Grant Income - income from grants, including capital grants, is included as income when it is receivable except where the charitable company has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period. In these circumstances income is deferred until those periods.
- Service Level Agreements - income from service contracts is recognised at the point it becomes due under the terms of any agreement.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the bank.

The contributions made by volunteers to the charitable company have not been recognised in the financial statements due to the difficulty in measuring the financial impact of their support.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that a settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is included on an accruals basis. Irrecoverable VAT is included in the related expenditure,

Charitable activities include all costs relating to activities where the primary aim is part of the objects of the charitable company, including support costs. Activities undertaken directly include costs which are directly attributable to the specific projects, the primary/main cost being salaries for the substance use workers.

Governance costs comprise costs for the running of the charitable company itself as an organisation and are primarily associated with constitutional and statutory matters.

Redundancy payments are included within the financial statements during the year in which the employment contract ceased.

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

1 Accounting policies (continued)

1.6 Tangible fixed assets

Heritable property is held at fair valuation. The cost or valuation of fixed tangible is depreciated at the following annual rates in order to write off each asset over its estimated useful life.

Freehold Property	25 years straight line
Plant and machinery	3-5 years straight line
Fixtures and fittings	3-5 years straight line
Computer Equipment	3-5 years straight line
Motor Vehicles	4 years straight line

Items purchased exceeding £1,000 are capitalised in the year.

1.7 Cash and cash equivalents

Cash at bank includes cash held in a deposit or similar account.

1.8 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Basic financial assets

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Basic financial liabilities

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

1.9 Taxation

The charitable company is exempt from corporation tax on its charitable activities.

1.10 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1 Accounting policies (continued)

1.11 Retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period in which they relate.

Some member of staff are members of the North East Scotland Pension Fund (NESPF) which is a defined benefit pension scheme. Contributions to the scheme are advised by the Scottish Public Pension Agency,

The costs of providing this pension are charged to the Statement of Financial Activities on a consistent basis over the working life-time of the members. These costs are determined by a qualified actuary and any variations from the regular costs are spread over the remaining working life-time of the current members.

Defined benefit pension scheme assets are included at market value and this is compared to the present value of the scheme liabilities using a projected unit method and discounted at the current rate of return. Changes in the net defined benefit liability arising from employee service rendered during the period, net interest on net defined liability, benefit charges and settlements during the period are recognised in expenditure,

Remeasurement of the net defined benefit asset is recognised in other recognised gains and losses in the period in which it occurs. Any asset resulting is limited to the present value of available refunds or reductions in future contributions to the plan.

2 Critical accounting estimates and judgements

The following judgements (apart from those involving estimates) have had the most significant effect on amounts recognised in the financial statements.

Critical judgements

Useful life of tangible fixed assets

Tangible fixed assets are depreciated over a period to reflect their estimated useful lives. The applicability of the assumed lives is reviewed annually, taking into account factors such as physical condition, maintenance and obsolescence. Fixed assets are also assessed as to whether there are any indicators of impairment, with freehold property being revalued regularly.

Trade debtor recoverability

Credit control is an important function which requires assessment, on an ongoing basis, of the recoverability of amounts due from debtors. Where recoverability is in doubt, the directors will adequately provide against this specific debt and will arrive at such conclusions based on the knowledge of the debtor and their "ability to pay". The directors adopt a prudent approach to credit control.

Accruals

Directors estimate the requirements for accruals using post year end information and information available from detailed budgets. This identifies costs that are expected to be incurred for services provided by other parties. Accruals are only released when there is a reasonable expectation that these costs will not be invoiced in the future.

Deferred income

Deferred income relates to funding received or invoiced in the form of grants and service level agreements which cover a period spanning the year end or have performance related conditions. The directors estimate the deferred income in relation to grants and service level agreements by pro rating the funding amount over the period of support or where appropriate, depending on the performance conditions stipulated in the agreements.

Defined benefit pension scheme

The charitable company has obligations to pay pension benefits to certain employees. The costs of these benefits and the present value of the obligation depends on a number of factor, including; life expectancy, salary increases, asset valuations and the discount rate on corporate bonds. Directors estimate these factors in determining the net pension position with help from the pension scheme actuaries. The assumptions reflect historical experience and current trends

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	6,297	9,038	15,335	3,157	84,945	88,102
Grants						
AVCO Cash First	-	3,950	3,950	-	-	-
Community Fridge Project	-	1,000	1,000	-	-	-
My Recovery App	-	1,958	1,958	-	7,832	7,832
Here4U App	-	-	-	-	56,587	56,587
Other	6,297	2,130	8,427	3,157	20,526	23,683
	6,297	9,038	15,335	3,157	84,945	88,102

4 Income from charitable activities

	Restricted funds 2025 £	Restricted funds 2024 £
NHS	34,133	563,409
Aberdeen City Council	1,972,922	1,254,574
Aberdeenshire ADP	490,163	550,111
The Corra Foundation	99,567	112,385
Barnardo's	-	40,683
OWLNEG	-	3,736
Grow Your Own Routes	164,827	92,276
Other	152,608	76,986
	2,914,220	2,694,160

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

5 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest received	8,282	6,748
Net interest income on the defined benefit pension	4,000	4,000
	<u>12,282</u>	<u>10,748</u>

6 Other income

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Training/teaching income	67	6,337	6,404	276	4,481	4,757

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

7 Expenditure on charitable activities

	Charitable expenditure 2025 £	Charitable expenditure 2024 £
Direct costs		
Staff costs	2,460,986	2,357,161
Depreciation and impairment	30,437	30,347
Foyer Aberdeen Costs	-	74,081
Other expenses	150,365	88,230
Telephone, mobile and broadband	23,835	30,287
Heat and light	13,220	13,527
Insurance	30,481	24,238
Rates and water	2,365	3,367
Rent	23,896	28,372
IT Software and support costs	52,958	48,928
Bank charges	189	184
Professional fees	12,138	8,415
	<u>2,800,870</u>	<u>2,707,137</u>
Share of support and governance costs		
Governance	10,450	9,650
	<u>2,811,320</u>	<u>2,716,787</u>
Analysis by fund		
Unrestricted funds	2,321	1,021
Restricted funds	2,808,999	2,715,766
	<u>2,811,320</u>	<u>2,716,787</u>

8 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the audit of the charity's financial statements	10,450	9,650
Depreciation of owned tangible fixed assets	30,437	30,347
	<u>40,887</u>	<u>40,000</u>

9 Directors

None of the directors (or any persons connected with them) received any remuneration or benefits from the charitable company during the year.

Alcohol & Drugs Action

Notes to the financial statements (continued) for the year ended 31 March 2025

10 Employees

Average number of employees in year (based on headcount):

	2025 Number	2024 Number
	84	82

Employment costs

	2025 £	2024 £
Wages and salaries	2,159,824	2,088,310
Social security costs	195,913	173,914
Other pension costs	105,249	94,937
	<u>2,460,986</u>	<u>2,357,161</u>

There were no employees whose emoluments as defined for taxation purposes amounted to £60,000 for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Key management remuneration

The remuneration of key management in the year, including employer's pension contributions amounted to £255,883 (2024 - £200,182).

11 Tangible fixed assets

	Freehold Property £	Plant and machinery £	Fixtures and fittings £	Computer Equipment £	Motor Vehicles £	Total £
Cost or valuation						
At 1 April 2024	161,187	27,348	4,015	100,445	31,995	324,990
At 31 March 2025	<u>161,187</u>	<u>27,348</u>	<u>4,015</u>	<u>100,445</u>	<u>31,995</u>	<u>324,990</u>
Depreciation and impairment						
At 1 April 2024	20,875	9,618	1,858	74,457	7,999	114,807
Depreciation charged in the year	5,253	3,733	945	12,507	7,999	30,437
At 31 March 2025	<u>26,128</u>	<u>13,351</u>	<u>2,803</u>	<u>86,964</u>	<u>15,998</u>	<u>145,244</u>
Carrying amount						
At 31 March 2025	<u>135,059</u>	<u>13,997</u>	<u>1,212</u>	<u>13,481</u>	<u>15,997</u>	<u>179,746</u>
At 31 March 2024	<u>140,312</u>	<u>17,730</u>	<u>2,157</u>	<u>25,988</u>	<u>23,996</u>	<u>210,183</u>

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

11 Tangible fixed assets (continued)

The freehold property was revalued as at 31 March 2024 at £140,000 by FG Burnett. As this valuation is in line with the carrying value no adjustment has been applied to the financial statements.

The revaluation reserve within the financial statements reflects the revaluation as at 31 March 2020 at £160,000, and this revaluation was incorporated in the financial statements at March 2020. The value of the £160,000 includes non-depreciable land of £30,000 (2024 - £30,000).

12 Debtors

	2025	2024
	£	£
Amounts falling due within one year:		
Trade debtors	2,813	8,317
Other debtors	201	79
Prepayments and accrued income	102,715	32,849
	<u>105,729</u>	<u>41,245</u>

13 Creditors: amounts falling due within one year

	Notes	2025	2024
		£	£
Other taxation and social security		44,389	60,088
Deferred income	14	75,122	75,162
Trade creditors		20,578	14,314
Other creditors		16,233	17,376
Accruals		43,117	49,985
		<u>199,439</u>	<u>216,925</u>

The bank holds a standard security over the premises at 5 - 9 Hadden Street, Aberdeen.

14 Deferred income

	2025	2024
	£	£
Other deferred income	<u>75,122</u>	<u>75,162</u>

Deferred income is included in the financial statements as follows:

	2025	2024
	£	£
Deferred income is included within:		
Current liabilities	<u>75,122</u>	<u>75,162</u>

Movements in the year:

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

14 Deferred income (continued)

Deferred income at 1 April 2024	75,162	426,409
Released from previous periods	(75,162)	(426,409)
Resources deferred in the year	75,122	75,162
	<u>75,122</u>	<u>75,162</u>
Deferred income at 31 March 2025	<u>75,122</u>	<u>75,162</u>

The deferred income in the year relates to income received for projects relating to the following year, which have performance conditions and repayments provisions attached.

15 Retirement benefit schemes

	2025	2024
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>105,249</u>	<u>94,937</u>

Defined benefit schemes

The charitable company participates in the North East Scotland Pension Fund (NESPF). The scheme is a fully funded multi-employer defined benefit scheme. The assets of the scheme are held separately from those of the charitable company being invested in a fixed fund. The scheme is closed to new members. The pension cost charge represents contributions payable by the company to the funds and amounted to £7,499 (2024 - £7,591). At the year end, £824 (2024 - £1,022) was outstanding and is included in other creditors.

Following on from prior actuarial valuations a valuation of the fund was carried out during the year as at 31 March 2025. This was conducted by a professionally qualified independent actuary using the project unit method.

Key assumptions

	2025	2024
	%	%
Discount rate	5.80	4.9
Expected rate of increase of pensions in payment	2.75	2.7
Expected rate of salary increases	4.25	4.1
Consumer price inflation	<u>2.70</u>	<u>2.6</u>

Alcohol & Drugs Action

Notes to the financial statements (continued) for the year ended 31 March 2025

15 Retirement benefit schemes (continued)

Mortality assumptions

The assumed life expectations on retirement at age 65 are:

	2025 Years	2024 Years
Retiring today		
- Males	20.9	20.7
- Females	23.3	23
Retiring in 20 years		
- Males	22.2	22
- Females	25.1	24.8

Amounts recognised in the profit and loss account *Costs/(income):*

	2025 £	2024 £
Current service cost	8,000	8,000
Net interest on defined benefit liability/(asset)	(4,000)	(4,000)
Total costs	4,000	4,000

Amounts recognised in other comprehensive income *Costs/(income):*

	2025 £	2024 £
Actual return on scheme assets	(9,000)	(16,000)
Less: calculated interest element	14,000	12,000
Return on scheme assets excluding interest income	5,000	(4,000)
Actuarial changes related to obligations	(33,000)	2,000
Effect of changes in the amount of surplus that is not recoverable	31,000	5,000
Total costs	3,000	3,000

	2025 £	2024 £
Liabilities/(assets):		
Present value of defined benefit obligations	179,000	193,000
Fair value of plan assets	(294,000)	(277,000)
Surplus in scheme	(115,000)	(84,000)
Restriction on scheme assets	115,000	84,000
Total liability recognised	-	-

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

15 Retirement benefit schemes (continued)

	2025 £
<i>Movements in the present value of defined benefit obligations</i>	
Liabilities at 1 April 2024	193,000
Current service cost	8,000
Benefits paid	(1,000)
Contributions from scheme members	2,000
Actuarial gains and losses	(33,000)
Interest cost	10,000
At 31 March 2025	<u>179,000</u>

	2025 £
<i>The defined benefit obligations arise from plans funded as follows:</i>	
Wholly unfunded obligations	-
Wholly or partly funded obligations	(179,000)
	<u>179,000</u>

	2025 £
<i>Movements in the fair value of plan assets</i>	
Fair value of assets at 1 April 2024	277,000
Interest income	14,000
Return on plan assets (excluding amounts included in net interest)	(5,000)
Benefits paid	(1,000)
Contributions by the employer	7,000
Contributions by scheme members	2,000
At 31 March 2025	<u>294,000</u>

The actual return on plan assets was £9,000 (2024 - £16,000).

	2025 £	2024 £
<i>Fair value of plan assets</i>		
Equity instruments	165,000	160,000
Property	47,000	17,000
Bonds	56,000	16,000
Cash	26,000	7,000
Other	-	77,000
	<u>294,000</u>	<u>277,000</u>

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

15 Retirement benefit schemes (continued)

Aberdeen City Council has agreed to act as guarantor for any unfunded liabilities in respect of Alcohol & Drugs Action.

16 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
Aberdeen City ADP	74,958	1,972,922	(1,886,144)	(20)	161,716
Corra Pre-Residential and After Care	2,423	93,589	(86,580)	-	9,432
Aberdeenshire ADP	125,684	490,163	(437,532)	-	178,315
Aberdeenshire ADP - CSMS	-	54,385	(54,385)	-	-
Grow Your Own Routes	350	164,977	(165,327)	-	-
Sharp Response	25,024	119,567	(115,983)	-	28,608
Other	91,805	33,991	(63,048)	20	62,768
	<u>320,244</u>	<u>2,929,594</u>	<u>(2,808,999)</u>	<u>-</u>	<u>440,839</u>
Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Aberdeen City ADP - Drug Services	101,437	878,923	(798,403)	(181,957)	-
Aberdeen City ADP - Alcohol Services	-	223,999	(321,030)	97,031	-
Aberdeen City ADP	-	599,262	(617,134)	92,830	74,958
Corra Pre-Residential and After Care	-	31,203	(28,780)	-	2,423
Aberdeenshire ADP	84,184	550,111	(508,556)	(57)	125,682
Aberdeenshire ADP - CSMS	-	50,000	(50,000)	-	-
Grow Your Own Routes	-	92,626	(92,276)	-	350
Sharp Response	-	120,261	(95,236)	-	25,025
Others	66,803	237,201	(204,351)	(7,847)	91,806
	<u>252,424</u>	<u>2,783,586</u>	<u>(2,715,766)</u>	<u>-</u>	<u>320,244</u>

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

16 Restricted funds (continued)

Aberdeen City ADP – ADA Drugs Service Fund relates to money received to provide a tier 1 and 2 community- based harm reduction service and a tier three community- based rehabilitation service for people engaged in treatment for drug use problems.

Aberdeen City ADP – ADA Alcohol Service Fund relates to money received for a contract for Alcohol Information & Advice Service and a Care Managed Alcohol Support Service which is a community-based service which provides evidence based interventions to individuals to address all forms of risk associated with alcohol use along with a tier three alcohol rehabilitation and recovery service.

Aberdeen City ADP - A continuation of the Drugs and Alcohol Services within the city of Aberdeen.

Corra Foundation – Volunteer Training Aberdeen City and Aberdeenshire - Funding for volunteer training, during and beyond Covid-19, to help improve the lives of individuals and communities experiencing disadvantage through substance use.

Corra Pre-Residential and After Care Support - a grant awarded by Corra Foundation specifically to deliver pre-residential and after care support to people impacted by drug use who wish to engage in residential rehabilitation.

Aberdeenshire ADP – Aberdeenshire Substance use Support, Engagement and Treatment (ASSET). This is a joint initiative between ADP and Turning Point Scotland (TPS) and who came together to deliver joined-up, high quality substance use support services in the Aberdeenshire area with ADA taking the lead in providing services in Central and South Aberdeenshire and TPS covering North Aberdeenshire.

Aberdeenshire ADP – CSMS is funding provided by Aberdeenshire for service users from that area that make use of the Aberdeen City services.

Aberdeenshire ADP – Property/equipment was funding received to cover costs associated with move of premises for our Aberdeenshire base and to purchase laptops for staff.

Grow Your Own Routes - funded by Scottish Families Affected by Alcohol and Drugs this project seeks to provide an ongoing support network for young people affected by someone else's substance use.

Aberdeenshire South and Central ADP Forum Funds relate to funding received to cover costs incurred through ADP staff members being chair/co-chairs of the forum.

ACH & SCP – Parents United In Recovery Group Fund (PUIR) is funding received to start a support group for parents in recovery whose children no longer live with them. The project involves the use of volunteers in the running of the group.

Aberdeen University Students Association (AUSA)/ADA Cookery Project relates to funding received to provide training in cookery skills and a range of related topics such as diet and healthy eating to help people in recovery. This project involves the use of volunteers in the delivery of the project and the aims to build their confidence and that of the participants. Additional funds are added in year from ADA group events.

ACH & SCP - Cooking with Confidence relates to funding received to provide a tutor and ingredients for initial cookery skills groups for isolated people who are stable in their recovery in Aberdeen City but targeted to South of the City. Participants will then receive further support through the Audit Learning Communities Team to progress individual learning.

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

16 Restricted funds (continued)

Aberdeen University Students Association (AUSA)/ADA Cookery Project relates to funding received to provide training in cookery skills and a range of related topics such as diet and healthy eating to help people in recovery. This project involves the use of volunteers in the delivery of the project and the aims to build their confidence and that of the participants. Additional funds are added in year from ADA group events.

ACH & SCP - Cooking with Confidence relates to funding received to provide a tutor and ingredients for initial cookery skills groups for isolated people who are stable in their recovery in Aberdeen City but targeted to South of the City. Participants will then receive further support through the Audit Learning Communities Team to progress individual learning.

ACH & SCP Veterans in Recovery - this fund is to be used to help veterans affected by substance use and is to be ran in conjunction with City council leisure staff and is based around exercise and gym activities.

ACVO Anchor Fund – Befriending Project – Funding for ADA activity which responds to the Covid-19 pandemic and implementation of the social distancing measures over the six-month period from May to November 2022.

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

16 Restricted funds (continued)

My Recovery App - funded by an initial grant from NHS Grampian Charity's Community Grants Programme to develop an App intended to provide a tool to help set goals, monitor progress, and ensure individuals can take a holistic view over their own health (where substance use is not the primary concern).

Aberdeen City Council Creative Fund - funded by Aberdeen City Council this project seeks to offer an insight into filmmaking with the aim of giving an underrepresented group a voice.

NHS Sexual Health Clinic Fund (also known as Exchange Street Clinic) is for funding to cover staff costs to deliver a sexual health clinic, for men who have sex with men, from our Hadden Street offices.

Community Fridge Project Inverurie – With the support of grant funding from Hubbub the aim of the project is to Launch a Community Fridge in Chelsea House, Inverurie which is open and accessible to diverse local communities. The project will: a) assess the impact of the Community Fridge on reducing food waste and building resilient communities; and b) share learnings openly and honestly.

Robert Gordon University SWIT Fund – income from The Robert Gordon University to cover staff costs involved in the secondment and training of social work students.

Fairer Aberdeen Wellbeing Fund – Funding to provide wellbeing to needy families affected by addiction within Aberdeen City.

Torry DART – funding received through U Decide, ACC to deliver the DART Level 1 Self Coaching in Recovery Course in Torry. The course introduces topics and tools to develop self-awareness, understand self better and learn 'how you tick'. The course explores different ways you can help yourself to achieve the goals you want in your recovery. SCQF accredited course.

Urban Bee project – A donation received from Green and Bee CIC relating to a therapeutic project which offers ADA clientele access to the care and upkeep of hives and bees located in various inner-city sites throughout Aberdeen.

YPI – Kemnay Academy – Grant funding secured by students at Kemnay Academy, through The Wood Foundation's Young Philanthropy Initiative, to help support Alcohol and Drugs Action's activities in Aberdeenshire.

Drugs Checking project – Donation received from Stirling University towards interior alterations made by ADA to doors etc. at Hadden Street required for participating in a national drug checking project.

Young Peoples Hub – Funding from Aberdeen City ADP for Children & Family community run hubs for young people.

Sharp Response – Sharp Response is a 'mobile delivery' service intended to bring a range of harm reduction services and opportunities to clients within the community and/or at a place of their specific designation. Originally arranged as a response to COVID-19 restrictions it has secured five-year funding from the Corra Foundation.

YP App Development project – A donation received from students at Lathallan Schools for the development of a mobile app to allow young people to access information about drugs and alcohol use.

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

16 Restricted funds (continued)

Here4U App Project - Funding received to enable ADA to participate in the development of a responder system of trusted contacts for individuals who are alone and in danger of overdose.

YPI International School - a grant secured by the students of International School in Aberdeen from the Wood Foundation's YPI Partnership in order to further the work ADA carried out in the local community.

Shire Women's Group - funds received from CAIR Scotland which had initially come from Aberdeenshire ADP Forum when ADA took over as part of ASSET contract. Funds to be used for running group held in Inverurie, Aberdeenshire.

The Lens - Trauma - arose from an initiative aimed at providing seed funding for innovative ideas. Members of ADA staff were successful in June 2022 in being awarded funds to allow them to be trained in areas of trauma and do a pilot study on a number of ADA service users looking at how different types of trauma are linked to substance use.

Just Transition Participatory Budgeting Fund - Capital grant received from ACVO for the purchase of an EV to facilitate ADA's mobile needle exchange and deliver of hardship food parcels throughout Aberdeen in an environmentally sustainable way.

ACVO Cash First - A project focusing on improving the financial situation of individuals through the direct cash payments instead of emergency food in addition to wrap around support in the form of social security entitlement checks, debt assistance and emergency grant schemes. There will be additional support mechanisms for people experiencing crisis through addiction and mental health issues.

University of Aberdeen HR Internship - A three month funded placement for a HR undergraduate to develop and report on findings from a staff wellbeing perspective to then be circulated to all ADA employees. Their work will be carried under guidance from ADA's HR Officers.

for the year ended 31 March 2025

Pension fund

17 **Unrestricted funds (continued)**

Designated funds are unrestricted funds that have been set aside by the Directors for particular purposes. During the current year £50 (2024 - £305) was received from ADA Women's Group and £1,994 (2024 - £nil) received for ADA Summer Activities.

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

18 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
At 31 March 2025:			
Tangible assets	179,746	-	179,746
Current assets/(liabilities)	177,869	440,839	618,708
	<u>357,615</u>	<u>440,839</u>	<u>798,454</u>
	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Tangible assets	210,183	-	210,183
Current assets/(liabilities)	134,107	320,244	454,351
	<u>344,290</u>	<u>320,244</u>	<u>664,534</u>

19 Operating lease commitments

Lessee

At 31 March 2025 the charitable company was committed to making the following payments under non-cancellable operating leases:

	2025 £	2024 £
Within one year	3,135	2,292
Between two and five years	9,792	9,168
	<u>12,927</u>	<u>11,460</u>

20 Ultimate controlling party

The charitable company is controlled by the directors.

Alcohol & Drugs Action

Notes to the financial statements (continued)

for the year ended 31 March 2025

21	Cash generated from/(absorbed by) operations	2025 £	2024 £
	Surplus for the year	136,920	80,980
	Adjustments for:		
	Investment income recognised in statement of financial activities	(12,282)	(10,748)
	Depreciation and impairment of tangible fixed assets	30,437	30,347
	Difference between pension charge and cash contributions	(3,000)	(3,000)
	Movements in working capital:		
	(Increase)/decrease in debtors	(64,484)	288,677
	(Decrease) in creditors	(17,446)	(53,267)
	(Decrease) in deferred income	(40)	(351,247)
	Cash generated from/(absorbed by) operations	<u>70,105</u>	<u>(18,258)</u>

22 Analysis of changes in net funds

The charitable company had no material debt during the year.